

Village of Cold Spring  
Board of Trustees Workshop  
May 19, 2015

The Board of Trustees of the Village of Cold Spring held a workshop on Tuesday, May 19, 2015 at 7:30 p.m. in the Village Hall, 85 Main Street, Cold Spring, NY.

Attending were Mayor David Merandy, Trustees Michael Bowman, Cathryn Fadde, Marie Early and Frances Murphy and Interim Village Attorney, William Florence.

First on the agenda was the appointment of Bruce Campbell as Chairman of the **Independence Day Committee**. Trustee Early made a motion to appoint Bruce Campbell to the committee and also as Chair of the Independence Day Committee. The motion was seconded by Trustee Murphy and with a unanimous vote, the motion was carried.

It was discussed that perhaps, with a \$3,000+ budget for the festivities, the Lions Club and the Booster Club might be able to help in the preparations at no cost to the Village. The Fireworks Company will be paid for by Mr. Ailes of the PCNR which Mr. Campbell is working to secure.

Trustee Murphy had some questions regarding the Request for Proposal (**RFP**) for the **Historic District Review Board Design Standards Update**. Mr. Florence gave an explanation of each of Trustee Murphy's concerns stating in conclusion that he was comfortable with the RFP as it is written. With that confirmation from the Village's Interim Attorney, Trustee Early made a motion to accept the RFP as presented with a second from Trustee Fadde. The motion passed with a unanimous vote.

A **filming request from Photo Shoot**, Memorandum of Understanding, was received from Men's Health to film on Main Street, including the exterior grounds together with access to and egress therefrom for May 21, 2015 from 11:00 am to 5:00 pm. Mayor Merandy is going to call them on May 20, 2015 in the morning explaining the disruption of traffic flow, the fact that they need an Insurance Certificate, a charge for the filming plus an additional \$100 charge for every additional hour. The hourly fee will be doubled for the police presence. With this being done after this Board meeting, the Board members gave their unanimous approval for Mayor Merandy to sign the Memorandum of Understanding when and if he was satisfied with the conversation to include all the editing changes.

**Riley Malone, Location Scout for Possible Productions, Inc.** has begun work on the second season of Showtime's *The Affair*. They would like to film in the Village on Monday, June 8, 2015 between the hours of 7:00 am to 5:00 pm at the following locations:

The Foundry Café – 55 Main Street;  
Carolyn's Flower Shoppe – 126 Main Street;  
Cold Spring Antiques Center – 77 Main Street;  
Cold Spring Water Front Park – benches on the North end;  
Cold Spring Chamber of Commerce – 1 Depot Square; and  
Intersection of Kemble Avenue & Main Street – South Side.

At the Chamber of Commerce Building – 1 Depot Square, they want to dress the building, both interior and exterior as a train station ticket booth. This will include temporary signage that will need to be placed in advance of their filming day and removed the day following filming. The mayor asked for no signage over the weekend.

Filming at Kemble Avenue and Main Street will require police assistance for intermittent traffic control and production safety which will consist of holding traffic momentarily while they roll the camera at two locations on Main Street and one location on Kemble Avenue.

They are in discussions with St Mary's Church in the Highlands to stage the actors (approximately 35) when they are not required for a scene.

They are working in conjunction with Unicorn Contracting to base their trucks, campers and crew vehicles at the Butterfield Hospital site for the duration of the day. Although the larger vehicles will be parked at the Hospital site, they will need to hold some parking in the Village to maintain scene continuity as well as production safety.

At the end of the discussion with the Mayor and Board, it was determined that the fee for the use of Village Streets will be \$500 for six hours plus \$100 per hour in excess of a 6 hour project and also police salaries. The Fire Department must have access to all the Streets at all times. A \$200 refundable deposit will be charged. And the film company will be responsible for removing any refuse caused by them. "Carry in, Carry Out".

As in the above Filming request, the Board members gave their unanimous approval for Mayor Merandy to sign a contract with Possible Productions, Inc. with their approval of the above noted items.

Mayor Merandy and Board took up the discussion regarding savings for a Tax Freeze, a one per cent annual cut in the budget that has been mandated by the state. A total amount of savings must equal \$15,430. Tax cuts made from 2012 up to present day are included. To-date, Elimination of a Parking Enforcement Officer has saved \$7,000 per year; changing the telephone service provider and installing a combination of copper and digital service saved \$5,400 per year; Usage of Entergy Grant Funds to buyout a police radio lease in April 2014 saved \$2,200 per year; and changing general liability insurance resulting in an 11.4% decrease in insurance premiums saved \$3,100 per year.

Mayor Merandy said he would like the Recreation Commission to develop a fee schedule with a breakdown for week days and weekends for all the properties that are in their purview, empowering the Commission on some issues brought before them, (Mayors Park, Bandstand, Pavilion, Tots' Park).

TruGreen provided their contract for services for Mayors Park. A motion was made by Trustee Fadde to approve the contract seconded by Trustee Early. The motion was carried unanimously.

Scheduled on the agenda for May 26<sup>th</sup> is a presentation from Laberge Group regarding grant writing.

Correspondence

A request for a permit to perform music at the dock was received from Matt Miller. Unfortunately, he is in violation of several Village ordinances including amplified music and his donation jar. The Permit was declined.

**Public Comment**

There was no public comment.

Trustee Early made a motion to adjourn the meeting seconded by Trustee Fadde. The meeting closed with a unanimous vote.

Respectfully submitted

Sandra L. Falloon